

<b>REPORTS INVENTORY</b>						CONTROL NO. <b>DDS/OTR/EA - 14</b>		
PREPARE IN DUPLICATE								
1. TITLE OF REPORT (if a fill-in report include Form No.)  <b>Year End Funding Requirements</b>						2. TYPE OF REPORT <input checked="" type="checkbox"/> STATISTICAL <input checked="" type="checkbox"/> NARRATIVE <input type="checkbox"/> MACHINE-NAME LISTING		
3. FUNCTIONAL AREA		PERSONNEL	3	TRAINING	ADMIN. GENERAL OTHER (specify)			
	2	LOGISTICS		SECURITY				
		MEDICAL	1	FINANCE				
4. NO. OF COPIES PREPARED  <b>4</b>		5. FREQUENCY (weekly, monthly, quarterly, etc.)  <b>Annually</b>			6. DISTRIBUTION (No. of components not number of copies)  <b>1</b>			
7. FORMAT (memorandum, form computer print-out, etc)  <b>Memorandum</b>		8. ADP PROCESSING <input type="checkbox"/> YES IF YES GIVE ADP PROCESSING NO. <input checked="" type="checkbox"/> NO			9. DIRECTIVE AUTHORITY REQUIRING REPORT  <b>O/PPB Requirement</b>			
10. PREPARING COMPONENT (include lowest level contributing information to report)  <b>OTR/BF</b>				11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.)  <b>1 - Memorandum from</b> <span style="border: 1px solid black; display: inline-block; width: 150px; height: 1.2em; vertical-align: middle;"></span>				
<b>12. COST FACTORS</b>								
<b>A. MANUAL PREPARATION AND REVIEW COSTS</b>								
GRADE	HOURLY RATE	X	HOURS PER REPORT	=	COST PER REPORT	X	TIMES PREPARED = COST PER YEAR	
GS-13	9.10		16		145.60		1	145.60
GS-05	3.60		1		3.60		1	3.60
<b>B. COSTS OF COMPUTER PRODUCED REPORTS</b>								
<b>TOTAL COSTS PER YEAR</b>							<b>\$149.20</b>	
13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (in addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.  <b>To obtain supplementary funds to support training activities.</b>								
<b>14. FUTURE GOALS</b>								
GOAL PROPOSED BY COMPONENT FOR THIS REPORT <input checked="" type="checkbox"/> RETAIN AS IS <input type="checkbox"/> OTHER (explain) <input type="checkbox"/> CHANGE <input type="checkbox"/> DISCONTINUE						<b>ESTIMATED SAVINGS</b>		
						MAN-HOURS	DOLLARS	
						<b>0</b>	<b>0 STAT</b>	
16. DATE OF INVENTORY <b>7 October 1970</b>		17. NAME AND TITLE OF PERSON FURNISHING INFORMATION <b>Approved For Release 2006/11/13 : CIA-RDP75-00399R000100140117-3</b> <b>C/OTR/BF</b>					18. EXTENSION <div style="border: 1px solid black; width: 50px; height: 1.2em; margin: 0 auto;"></div>	